

Children's Programme Care Worker -JOB PROFILE-	
Job Title:	OVCY Care Worker (short-term contract with possible renewal)
Reports to (Line Manager):	Social Work Supervisor
Job Purpose:	To provide orphaned and vulnerable children and youth (OVCY) with a holistic package of care and support services, including linkage to care and adherence support, through the facilitation of programs and other psycho-social interventions aimed at HIV prevention and reduction of gender-based violence with a focus on children between the ages of 10-17 years living in hard to reach areas.
Responsibilities and associated activities:	<ul style="list-style-type: none"> • Actively find and recruit 250 OVCY between the ages of 10-17 years, with an emphasis on adolescent girls and prioritising those living with HIV • Conduct home visits to children, youth and their families to do an assessment of their living situation and risk of vulnerability, inclusive of HIV, IPV and GVP screening • Develop case plans for the children, youth and their families based on the needs identified during the assessments and provide active case management to OVCY • Initiate high impact referrals based on outcomes of the risk assessments and follow-up to ensure successful linkages • Coordinate and facilitate support activities with the 250 children and youth • Support OVCY to know their HIV status and support ART adherence of HIV positive OVCY • Track school attendance and progression for adolescents • Complete administrative and monitoring and evaluation tasks related to the programme: <ul style="list-style-type: none"> – Draw up weekly/monthly activity plans and submit to supervisor – Complete forms, as prescribed for all programmatic activities – Complete time sheets indicating activities and time spent – Write monthly narrative reports – Submit all documentation by assigned due dates – Track referrals initiated and successful • Meet with your Supervisor and other programme staff, as agreed upon, for debriefing and team meetings • Attend in-house or outsourced training programmes or workshops when required (Some training will be in Pretoria for multiple days). • Participate in own development. • Participate in door-to-door campaigns and public awareness in the community when required. • Strengthen referral networks with relevant stakeholders and participate in community engagement meetings. • Strengthen community systems to prevent and respond to violence. • Facilitate structured interventions • Carry out any other relevant duties that are allocated by your Supervisor or Manager <p>Advantages: Previous OVCY programme experience; Experience on NACOSA-related projects; Experience with Vhutshilo 1 and/or Stepping Stones facilitation; HTS training and competency; Valid driver's licence; Computer literacy.</p>
Special conditions attached to post:	Flexible working hours 40 hours per week
	Primarily working in the: Afternoons, Early evening and Weekends
Application instructions	Candidates must reside and be able to travel within eThekweni District
Application instructions	Send a motivation letter and CV with contactable references, together with proof of education or completed trainings, to info@hillaims.org.za OR drop off at Hillcrest AIDS Centre Trust office (26 Old Main Road) by 16h00, 26 April 2019. Only selected candidates will be contacted for an interview.